

## JOB DESCRIPTION

Bethany Missionary Church  
2525 East Washington  
East Peoria, IL 61611

Hiring: Part-time Pastor – Flexible hours

Retired pastors are welcome to apply.

Part-time pastors who wish to pastor a second church as well are also welcome to apply.

We are a small, faithful, senior, family-oriented church.

Bethany MC has a congregational form of government. Board chairpersons are on the executive board. The executive board meets monthly to discuss and vote on all matters of the church.

We are looking forward to growing our church and deepening our faith in the Lord.

### **Qualifications:**

Ordained and accredited within the Missionary Church

A strong moral leader- 1<sup>st</sup> Timothy 3

Past pastoral experience preferred

Strong leadership skills with a servant's heart – Must have the ability to lead meetings using "Robert's Rules of Order" and "Robert's Rules of Order for Churches."

Awareness of the practical aspects of running a church.

Spiritual Leadership- which could include Bible studies, hospital and home visitations, biblical guidance and counseling, premarital instructions, conducting marriages, funerals, and baptisms.

A church builder- Willingness to collaborate with the executive board about the church's growth and direction. Recommends, supports, and implements actions that follow the visions & missionary purpose of Bethany Missionary Church.

A person who is willing to exceed expectations.

### **Communication Skills:**

Possesses excellent oral and written communication skills, including current technology.

Possesses and exhibits a love for people of all ages and backgrounds, as well as special needs children.

Counseling skills

Teamwork- A willingness to work alongside of the executive board and committees in order to accomplish the necessary functions to move our church in the right direction.

Good listener

Problem Solver- possesses the experience and ability to confront and resolve conflicts in a healthy biblical manner and responds with humility when confronted.

Open Door Policy- willingness to encourage communication, feedback, and discussion about any matter of importance, not only to employees, but to any person within the congregation.

**Education:**

Prerequisite: B.A. focusing on ministry strongly preferred, but alternative education will be considered.

**Salary:**

\$20,800.00 per year

In addition:

A credit card to cover normal administrative expenses, district and general conference fees, including travel, lodging, food, and gas.

All other expenses need pre-approval.

All receipts need to be turned into the treasurer.

Moving expenses will be paid upon pre-approval of the estimated costs.

Vacation: Two (2) weeks paid vacation. Vacation may be taken all at once, one week at a time, or as needed. Includes two (2) Sundays.