

First Missionary Church  
Job Description  
Berne, IN

**Position Title:** Senior Pastor

**General Description:**

***“If anyone sets his heart on being an overseer, he desires a noble task.” 1 Tim 3:1***

Individual with a desire to oversee the flock of God, shepherding, planning, leading, disciplining, equipping the saints for the advancement of God’s Kingdom. Individual with a desire to care for people and guide their spiritual lives.

**General Qualifications:**

**Character:** Above reproach, husband of one wife\*, temperate, self-controlled, respectable, hospitable, able to teach, not given to drunkenness, not violent, not quarrelsome, not a lover of money. (1 Timothy 3:1-7, Titus 1:6-9)

**Experience:** Able to manage his own family well and see that his own children obey him with proper respect. Not a recent convert. A good reputation with outsiders. (1 Timothy 3:4-7)

**Skills:** Relational, effective servant-leader, courageous, visionary, cross-cultural, knowledgeable of team building, working with spiritual gifts, mentoring, planning. (Acts 20:17-32)

\*As with other Deacons/Elders, we include the spouses of elders in the elder-ship community, and we appreciate their insights and honor their integrity in keeping confidences that are appropriate.

**Pastoral Calling:**

- To hear and discern God’s voice
- To develop the staff as a team for effective ministry and outreach
- To mobilize God’s people to reach the harvest

**Church Mission:**

First Missionary Church is a community of people who have responded to God’s invitation to live with the Lord through Jesus Christ, dedicating themselves to:

- Worship Wholeheartedly (Matthew 22:37-38)
- Reach Compassionately (Matthew 28:19-20)
- Serve Creatively (1 Peter 4:10)
- Grow Intentionally (Colossians 2:6-7)
- Connect Authentically (Matthew 22:39)

## **Chain of Care:**

### **Accountable to: Church Board and Congregation**

#### **Pastoral Responsibilities:**

- Leadership of the church's worship and preaching ministries
- Shepherd-care for the flock
- Vision-casting and implementation in cooperation with the church leadership, both lay and professional
- Training church leaders
- Nurture and supervision of the professional staff
- Pastoral counseling and advisement of counseling with appropriate limitations
- Perform pre-marital counseling, weddings, and funerals
- Relevant visitation
- Biblical conflict resolution
- General oversight of the church in all aspects

#### **Administrative Responsibilities:**

- Long and short-range planning
- Cooperate with office administration in organizing all boards, committees, church business meetings, and reports of church officers
- Meeting with leadership teams and persons, coordinating all plans and allowing process to be an integral part of all workings within the church

#### **Regularly Scheduled Responsibilities:**

- Meet with Great Commission Committee
- Meet with Church Board
- Meet with other necessary agencies and committees to facilitate the working of the church

#### **Periodic Tasks:**

- District and Denominational responsibilities
- Teaching of Bible studies
- Community and Ministerium functions, representing the church
- Attend relevant seminars, studies, conferences, as will enhance personal development and the ministries of First Missionary Church
- Other activities as are warranted to enable the church to have an effective and efficient ministry and outreach

#### **Special Projects:**

- Development of leadership retreats for both staff and the Church Board
- Monitor activities required by the by-laws and see to it they are accomplished in a timely manner
- Such other projects as assigned by the Church Board